

OFFICIAL PROCEEDINGS
ALPENA COMMUNITY COLLEGE
BOARD OF TRUSTEES

December 18, 2008

The Alpena Community College Board of Trustees met for its regular December meeting on Thursday, December 18, 2008, in the Roger C. Bauer Board Room, 400 Charles R. Donnelly Natural Resources Center, on the College campus. Chairman Briggs called the meeting to order at 6:15 p.m.

Present: Briggs, Ferguson, Hilberg, Stibitz, and Townsend.

Absent: Gentry and Grenkowicz

Member Townsend moved to adjourn to closed session to discuss contract considerations.

Ayes: Briggs, Ferguson, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

The regular meeting was adjourned at 6:16 p.m.

Chairman Briggs called the regular meeting to order again at 7:05 p.m. Chairman Briggs reported the Board had been in closed session to discuss contract considerations.

Present: Briggs, Hilberg, Stibitz, and Townsend.

Absent: Ferguson, Gentry, and Grenkowicz.

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

Member Townsend moved the agenda be approved as presented.

Ayes: Briggs, Hilberg, Stibitz, and Townsend

Nays: None

Motion carried. All ayes.

Approval of November 20, 2008, Board Proceedings

The proceedings were approved as presented.

Introduction of Guests and Public Comment

The following guests signed the register: Jay Walterreit, ACC; Dr. Mark Curtis, ACC; Dick Sutherland, ACC; April Ahlgren, WATZ; Crystal Nelson, The Alpena News; Suzanne M. Weathers, ACC; Mary Jane Thomson, ACC; Virginia Wolfe, ACC; Dan Rothe, ACC; Dan Tuuri, ACC faculty; and Kurtis Hale, ACC faculty.

There was no public comment.

Communication(s)

There was no communication.

Board Member and Subcommittee Report(s)

It was reported that no subcommittees had met since the last meeting of the Board.

Faculty Report

Political Science/Economics instructor Kurtis Hale delivered the Faculty report.

Student Report

Student Senate officer Virginia Wolfe delivered the student report.

President's Report

The president's report follows as it was presented.

1. CBJTG Update

Dean of Workforce Development Don MacMaster has composed the attached summary of accomplishments to date of ACC's \$1.9 million Community Based Job Training Grant from the Employment and Training Administration of the U.S. Department of Labor. The focus of the grant is improvements in the College's Concrete Technology credit program and other training operations of the World Center for Concrete Technology. These topics were featured in the November edition of the Michigan Community College Association *E-Newsletter*, which is also attached. Don MacMaster was present to discuss the attached summary.

2. ACC's Performance against Peer College Benchmarks

As a condition of receiving federal funds, every year ACC contributes information to the Integrated Postsecondary Education Data System (IPEDS) of the National Center for Education Statistics, a branch of the U.S. Department of Education. The principals in this effort are VP Richard Sutherland and members of the College's Management Information Systems staff. The College has received the 2008 report back from the Center, which measures our performance against benchmarks consisting of median values from the other nine Group I (small) community colleges in Michigan: Bay, Glen Oaks, Gogebic, Kirtland, Mid, Montcalm, North Central, Southwestern, and West Shore.

Compared with our peers, ACC shows (ACC number first, median of others second)

- Less unduplicated student headcount (2,564 vs. 3,193)
- More students attending full-time in Fall 2007 (1,106 vs. 953)
- Fewer students attending part-time in Fall 2007 (952 vs. 1,213)
- About the same lack of racial/ethnic diversity
- More tuition and required fees charged for full-time load (\$2,920 vs. \$2,483)
- More students receiving federal financial aid and taking out loans
- Greater than average institutional grants, i.e., scholarships (\$981 vs. \$890)
- Much higher graduation rates (34% vs. 20%)
- Higher retention rate among full-time students (62% vs. 60%)
- Lower retention rate among part-time students (43% vs. 46%)
- Considerably more associate degrees awarded last year (232 vs. 179)
- Considerably more certificates awarded (118 vs. 99)
- More expenditure on instruction, academic support, and student services
- Less expenditure on administration and other forms of institutional support
- More staffing for most types of positions
- Higher average full-time faculty salaries (\$64,607 vs. \$57,875)

More than any other result, the graduation statistics portray ACC as an institution fulfilling its mission much better than its peers. In addition to the standard IPEDS report, a custom-built report is included which shows ACC to have the highest graduation rate of all Michigan community colleges. Many inter-connections can be made among the data points. For example, more students going full-time will cause higher graduation rates and numbers. Better financial aid will enable more students to go full-time. Better staffing levels and more funds directed to our core educational business are conducive to student success and program completion.

3. Suzhou Institute Visit

On December 4-5 ACC received visitors from Suzhou Institute of Trade and Commerce (website is at <http://www.szjm.edu.cn/site/szjm/english/Introduction.htm>). The delegation

consisted of President Lu Jian Hong, Dean of Curriculum Miao Qiu Ju, Engineering Department Director Chen Tang Min, and Deputy Director of Foreign Affairs Zhang Ming. There is a growing trend among Chinese technical and community college leaders to admire and seek to emulate practices of American community colleges, especially in regard to entrepreneurship and collaborations with business and industry.

The visit began with a special dinner in honor of the visitors at Hunan Restaurant that included ACC Trustees, administrators, and faculty leaders. The following day, after a tour of the campus, I executed a memorandum of understanding that calls for ACC and SITC to promote opportunities for cooperative efforts, including faculty, administrative, and student exchanges. SITC is particularly interested in hosting people for a semester or year to teach English as a second language to SITC students. Several from Alpena have already come forward with expressions of interest in this opportunity. The second day of the visit concluded with interchanges comparing programs and operations of the two schools, a luncheon on campus, and a tour of the Thunder Bay National Marine Sanctuary headquarters.

Many thanks to all from ACC who participated in the hosting and especially to Jim Kollien, who provided van transportation to and from Detroit. ACC's fourth goal set by the Trustees calls us to foster an environment of learning that embraces cultural diversity and global thinking. The visitors from Suzhou helped us to fulfill that goal.

4. Early Enrollment Figures for Spring 2009 Semester

At the end of the early registration period for next semester, our headcount was 7.52% ahead of the comparable point last year (1,373 vs. 1,277), and the credit hour enrollment was 6.98% ahead (14,887 vs. 13,916) These are healthy increases, especially in view of how final enrollments jumped 13% last year. Students registered during early enrollment have until January 5 to pay tuition and fees. Of the small number of students who are purged for non-payment at the end of that day, most will re-enroll during the central registration period beginning the following day.

Regarding tuition and fee receivables, we stand at \$1,811,429 compared with \$1,611,779 at the same point last year. This leaves \$431,394 to be made up during central and late registration to hit the budgeted revenue, which should not be a problem. The Fall 2008 Semester tuition revenue was 4% over budget even with a 1% decline in headcount and credit hour enrollment.

Action Items

2.442 Resolution of Support for HB 6707

Member Townsend moved that the Alpena Community College Board of Trustees endorses HB 6707 and encourages all appropriate efforts to be made to secure its passage, including endorsement by the Michigan Community College Association.

After conversation on the resolution it was decided to amend the resolution to add the words “or a similar bill” in the first sentence immediately following HB 6707.

Ayes: Briggs, Hilberg, Stibitz, and Townsend

Nays: None

Motion carried. All ayes.

2.443 Affirmative Action Policy Deletion – First Reading

Member Stibitz moved that the Alpena Community College Board of Trustees approves on first reading the deletion of Policy 2001, entitled “Affirmative Action Plan Policy,” and enjoins College staff members to continue honoring civil rights and respect for all on the basis of other policies, procedures, and practices.

Ayes: Briggs, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Information Items

3.617 Financial Report

President Joynton reviewed the financial report with the Board.

3.618 Personnel Report

The personnel report showed one addition/replacement; and no resignations, retirements, or other.

3.619 Gifts and Grants Report

The gifts and grants report showed the attached activity.

New Business

None

Suggested Future Agenda Items

None

Next Regular Meeting

January 14, 2009

January 23, 2009 – Board Retreat

Adjournment

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Elizabeth L. Spragg
Secretary of the Board of Trustees

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Alpena Jr./Senior High Recreational
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Total Donors: 52
Total Gifts: \$32,859.08