

NOTICE OF REGULAR MEETING
OF ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
666 JOHNSON STREET, ALPENA, MICHIGAN 49707-1495
989-358-7247

DATE OF NOTICE: September 2, 2005

The Board of Trustees will convene on Thursday, September 15, 2005, at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Charles R. Donnelly Natural Resources Center, 666 Johnson Street, Alpena, Michigan.

Elizabeth L. Spragg
Secretary of the Board of Trustees

NOTICE OF REGULAR MEETING
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

7:00 p.m. Regular Meeting
September 15, 2005
Roger C. Bauer Board Room
400 Charles R. Donnelly Natural Resources Center
666 Johnson Street, Alpena, Michigan 49707-1495
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Volume XXIV

Agenda

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of Minutes of the August 3, 2005, Board Retreat, and August 18, 2005, Regular Meeting
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Subcommittee Report(s)
- 8) Faculty Report
- 9) Student Report
- 10) President's Report
- 11) Action Items
 - 2.283 First Reading: Statement of Goals
- 12) Information Items
 - 3.398 Financial Report
 - 3.399 Personnel Report

3.400 Gifts and Grants Report

3.401 Final Enrollment Report: Fall Semester

13) New Business

14) Suggested Future Agenda Items

15) Next Meeting: October 20, 2005

16) Adjournment

2.283 First Reading of New College Mission Statement and Goals

On August 3, 2005, the ACC Board of Trustees held a retreat at the Alpena Combat Readiness Training Center for the purpose of setting vision and direction for the College over the next three to five years. Out of the discussion with Board members and senior administrative staff came a draft of a new statement of College mission and goals reading as follows:

The College Mission – *The mission of Alpena Community College is to meet lifelong learning needs by providing educational opportunities through effective stewardship of resources.*

Goals (in five categories) –

- (1) Marketing
 - Present and position ACC as a compelling, attractive institution of choice for all learners
- (2) Program Development
 - Achieve excellence in program areas of transfer, occupational/technical, developmental, community and continuing education
- (3) Community Involvement
 - Actively contribute to regional economic development
 - Serve as a primary center for diverse programming, recreational/wellness opportunities, and cultural enrichment
- (4) Culture Change
 - Foster an environment of learning that embraces change, cultural diversity, personal accountability, and global thinking
- (5) Partnerships and Alliances
 - Conduct college business with a view to developing partnerships and alliances to expand learning opportunities

Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees accepts this statement of College Mission and Goals as a first reading.

3.398 Financial Report

As predicted during the August Board meeting, the College did receive an allocation of state aid in August amounting to \$845,685. This amount will be posted to revenues for FY05. It reflects approximately \$38,000 less than allocated by the legislature for FY05 because of the governor's executive order cut to higher education. The total cut for ACC was \$85,000, but \$47,000 was restored when the May state revenue estimating conference reported higher than expected income due to strength in taxable income from dividends and capital gains in individual investments. The remaining \$38,000 may be restored if the state closes its fiscal year with a surplus, a process which will probably be finished in December. The next infusion of state aid is scheduled for mid-October.

The FY06 revenues as a percentage of budget moved from 8.19% in August to 22.42% in September primarily because of increases in both tuition rate and enrollment numbers.

The fund balance of \$703,750 is forwarded from FY05 until the books are closed on the year, which will happen next month.

On the Comparison of Revenue and Expense page, the property tax revenues are almost a percentage point ahead of the 3% prediction in the FY06 budget. The declines in expenditures reflect the layoffs, reductions of hours, and other forms of belt-tightening implemented to balance the current year budget.

3.399 Personnel Report

Additions/Replacements

Nicholas Bancroft

English Instructor
(Effective date: August 22, 2005)

James Chapman

Parking Attendant
(Effective date: August 31, 2005)

Resignations

None

Retirements

None

Other

None

3.401 **Enrollment Report: Fall Semester**

Making enrollment a top-priority goal appears to have paid off nicely after a year of renewed emphasis on marketing and outreach. As of September 2, preliminary figures show headcount of 1,870 (up 58 or 3.2 percent from the comparable day last year) and credit hours of 18,973 (up 392 or 2.1 percent). All locations are up, but the largest increases are at Huron Shores and off-campus sites.

A complete report with analysis of causes, trends, and next steps will be presented to the Board during the regular meeting of the Board.