

ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
REGULAR MEETING PROCEEDINGS

August 21, 2008

The Alpena Community College Board of Trustees met for their regular August meeting on August 21, 2008, in the Roger C. Bauer Board Room, 400 Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus.

Chairman Briggs called the meeting to order at 7:00 p.m.

Present: John Briggs, Marc Ferguson, Joseph Gentry II, Dr. Judith Grenkowitz, Florence Stibitz, and Paul Wegmeyer.

Absent: Thomas Townsend

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

Moved by Member Stibitz that two new business items, numbers 2.428 and 2.429, be added to the agenda as well as Board proceedings for the August 11, 2008, special meeting of the Board.

Ayes: Briggs, Ferguson, Gentry, Grenkowitz, Stibitz, and Wegmeyer.

Nays: None

Motion carried. All ayes.

Approval of June 19, 2008, Regular Meeting Proceedings, and June 24, 2008, Board Retreat Notes

The proceedings were approved as presented.

Introduction of Guests and Public Comment

Guests signing the roster were as follows: Dan Tuuri, ACC Faculty; Patty Grochowski, Alpena resident; Bob Eller, WCCT; Wendy Brooks, ACC Administration; Dick Sutherland, ACC; Tom Ludwig, ACC; Roy Smith, ACC Faculty; Rich Growchoski, ACC Maintenance; Erick Krebs, WCCT; Phil Sweet, ACC Faculty; Suzanne Weathers, ACC; Monica Bushey, ACC faculty; Dorothy Zarske, President of Student Senate; April

Ahlgren, WATZ Radio; Jay Walterreit, ACC; Karen Bennett, ACC Counsel; Deb Klemens, ACC; and Steve Schubert, Alpena News.

There was no public comment.

Communication(s)

None

Board Member and Subcommittee Report(s)

Chairman Briggs indicated that no subcommittees of the Board had met since the last meeting of the Board.

Faculty Report

Political science/history instructor Timothy Kuehnlein distributed a report of faculty activities entitled, *Moving ACC Forward, dated August 2008*.

Student Report

ACC Student Senate President Dorothy Zarske updated the Board on Student Senate start-up activities.

President's Report

The President's Report follows as is was presented.

1. Preliminary Fall Enroll Report

The report is attached, and I will lead discussion of analysis and institutional response to the information.

2. MCCA Presidents Institute and summer workshop

On July 22-23 I represented ACC at the annual Presidents Institute hosted by the Michigan Community College Association and Northwestern Michigan College in Traverse City. Highlights of the training included:

- A PANEL DISCUSSION ON THE STATE'S RENEWABLE ENERGY INDUSTRY. Like 40% of other states, Michigan has not officially endorsed "standards for use of renewable energy" to move away from traditional energy sources. The state imports \$24+ billion in fuels, including 100% of the coal used for power generation, 96% of transportation fuels, and 75% of the natural gas used. Most likely renewable sources are wind, solar, and biofuels.

- A presentation on the baccalaureate experience of St. Petersburg College. SPC President Carl Kuttler, who started the CC baccalaureate ball rolling in Florida, advised us on several items. Don't fight with the universities, work with them. Allow a year of planning and at least \$1 million for every bachelor's degree you intend to offer. A member of the audience brought out that AACC President George Boggs and ACCT President Noah Brown are opposed to CC baccalaureates.
- A presentation on the Bachelor of Science of nursing experience of Miami Dade College. Retired Provost and President of the Medical Center Campus Hathie Sigler told us about the value of using consultants for the start-up and the importance of strong instructional technology support for faculty.

From July 24-26 I was joined by Trustees John Briggs and Florence Stibitz and by Executive Assistant and Secretary to the Board Lee Spragg for the MCCA Board of Directors Summer workshop. Among the notable events were the following:

- A keynote address by Col. Eileen Collins, Corning CC (NY) graduate and first female American spacecraft commander. Col. Collins reviewed the loss of the Columbia shuttle in 2003, showed film clips of her own flights, and summarized her philosophy of leadership: listen better, be humble, and be more creative.
- Lessons from the Achieving the Dream initiative. Achieving the Dream is a national grant-funded CC program for improving the success of students who being with developmental education, with a strong emphasis on collecting, analyzing, and applying data. Six Michigan CC presidents presented lessons from their experience with the program, the clearest one being mandatory initial assessment and placement, which ACC already practices.
- "18 Years and Ups and Down, Mostly Ups." ACC's utility tech faculty members made one of two featured presentations on outstanding Michigan CC technical programs. Roy Smith, Todd Artley, and Rick Arbic reviewed the importance of partnerships with companies and unions in the industry, and they concluded with scenes from the UTT Rodeo in Arizona last March.
- Q&A session led by Northwestern Michigan College VP and Foundation Executive Director Kathleen Guy (who consulted with ACC's Foundation for the Pathways Campaign) posing questions to members of the NMC Foundation board. Advice for college presidents: a) be personally involved in growing your foundation, b) be specific about what the foundation can do to support the college, c) identify the right people to serve with the foundation, and d) showcase something special about the college at every foundation board meeting.
- Short-term (2009) and long-term (2035) economic sustainability projects for Michigan by Senior Research Associate Donald Grimes of the University of Michigan. A copy of his presentation is attached. ACC endowed Chair holder Tim Kuehnlein has started work on bring Dr. Grimes to Alpena as part of his economic/community development programs this coming year.
- "Giving Back the Gift of Learning." Irish-born author Michael Collins, who grew up during decades of terrorist activity in the 60s and 70s, turned to distance running for escape and won a track scholarship to Notre Dame, where he majored

in creative writing. He later competed I 100-mile extreme marathons in the Himalayan Mountains, Sahara Dessert, and North Pole (which he won). After working six years for Microsoft, he now joins the faculty of Southwestern Michigan College to solidify its reputation as Michigan's literary center.

3. Library Annual Report

Taking the helm last year of ACC's most renowned department for reporting data and using them strategically, Dean of Library and Media Services Wendy Brooks offers her first annual report for FY08, which features these accomplishments:

- 14% increase in patrons (72,107 duplicated headcount) over last year.
- 23% increase in items exchanged with other libraries (179) over last year.
- Improvements to the book collection database.
- Receipt of 1004 donated items and \$2,500 cash gift from Alpena Power Company
- Technical upgrades to the website and circulation system.
- Robust testing activity and acquisition of new testing software.
- New student and staff ID program.
- Provision in FY09 budget for increasing service back to twelve months.
- Preparation of FY09 goals, including wireless Internet service for students.

4. Grad Survey

The Office of Instruction has prepared the latest edition of results from our graduate survey, which is attached. It tracks employment, earnings, further education, and military service of recent graduates from all ACC degree and certificate programs. Of 167 survey respondents, 96 are employed by others, two are self-employed, and 63 are pursuing further education. In other words, 161 (96.4%) are engaged in productive next steps following their graduation from ACC.

5. WCCT Report

Co-Directors Bob Eller and Eric Krebs are present to review accomplishments of the past year and projects for the coming year.

- Updated 2008-11 vision document
- Preliminary financials for FY08
- Community Based Job Training Grant activity (online instruction, additions to faculty, research/testing)
- Endowment for professional development
- University of Montana and Porter Block partnership planning

6. Three-Year Maintenance and replacement Project Schedule

In March 2008 the ACC Board of Trustees approved a resolution setting a General Fund balance target of 15% and also for building Maintenance and

Replacement Fund balance to cover projects anticipated over a rolling three-year horizon. The following list of anticipated projects and estimated costs has been prepared by college staff (a couple of which have already been completed, as noted by the asterisk). Pending final results of financial audit work closing out FY08, the college expects to have sufficient funds both to advance the General Fund balance to \$864,000 (\$7.1%) according to schedule and also to transfer \$600,000 to the Maintenance and Replacement Fund to cover the low cost estimate over the next three years.

New Business

New Business items numbers 2.428 and 2.429 were moved to this portion of the agenda.

2.428 Resolution of Appreciation: Richard Grochowski

Moved by Member Wegmeyer that the attached resolution for Richard Grochowski be adopted.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Stibitz, and Wegmeyer.

Nays: None

Motion carried. All ayes.

2.429 Approval of Grant Request

Moved by Member Gentry that the Board of Trustees authorizes College officials to make application to the Cheboygan Area Arts Council for funding assistance in the amount of \$4,000 to support expenses of the 2008-2009 season performances of the Spotlight Series.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Stibitz, and Wegmeyer.

Nays: None

Motion carried. All ayes.

Regular Action Item

2.425 East Campus Purchase Agreement

Moved by Member Grenkowicz that the Alpena Community College Board of Trustees authorizes the College president to sign the purchase agreement and execute the closing on their behalf to transfer the East Campus property to Word of Life Baptist Church according to terms specified in the agreement.

Trustee Wegmeyer told the Board he was a member of the Church, however, he benefited in no way from the transfer of this property to Church ownership.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Stibitz, and Wegmeyer.

Nays: None

Motion carried unanimously.

2.426 Bids: Storage Building Addition

Moved by Member Wegmeyer that the Board of Trustees authorizes appropriate College officials to contract with Ruthco Construction to construct an addition to our storage facility at a cost not to exceed \$33,900.00, using funds from the Maintenance and Replacement Fund.

Trustee Grenkowicz asked if appropriate faculty were involved in planning for the addition. Vice President Mark Curtis assured the Board that meetings had taken place with appropriate faculty and agreement had been reached.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Stibitz, and Wegmeyer.

Nays: None

Motion carried. All ayes.

2.427 Certification of Millage Election Results

Moved by Member Grenkowicz that the Board of Trustees officially accepts the following results certifying the renewal of .9743 mill and an increase of .0642 mill to restore the Headlee reduction. Yes = 3,068 No = 2,399.

President Joynton asked Karen Bennett to look into the process of changing the Trustee elections to even years to allow for a reduction in the cost of the elections to the College.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Stibitz, and Wegmeyer.

Nays: None

Motion carried. All ayes.

Informational Items

3.605 Financial Report

President Joynton reviewed the preliminary twelve-month report and the regular monthly financial report with the Board.

3.606 Personnel Report

The Personnel Report showed no additions/replacements; the resignation of ESP II, media technician Polly Masterson on 7-31-08; no retirements; three faculty members Cary Keller, Mary Linton, and Scott Ratz, receiving non-probationary faculty status, effective August 18, 2008; and Kurtis Hale receiving probationary status for additional year, effective August 18, 2008.

3.607 Gifts and Grants Report

The Gifts and Grants report showed the attached activity.

Suggested Future Agenda Items

None

Next Regular Meeting:

September 18, 2008

Adjournment

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Elizabeth L. Spragg
Secretary of the Board of Trustees