OFFICIAL PROCEEDINGS
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
June 17, 2010

The Alpena Community College Board of Trustees convened its regular June meeting on June 17, 2010, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, on the College campus.

Call to Order

Chairman Briggs called the meeting to order at 6:00 p.m.

Present: John Briggs, Marc Ferguson, Joseph Gentry II, Dr. Judith Grenkowicz, Lisa Hilberg, Florence Stibitz, and Thomas Townsend.

Absent: None

Approval of Agenda

Moved by Member Townsend that the agenda be approved as presented.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Approval of May 20, 2010, Budget Workshop and May 20, 2010, Regular Proceedings

The proceedings for the May 20, 2010, Budget Workshop and the May 20, 2010, Regular Meeting were approved as presented.

Introduction of Guests and Public Comment

The following guests signed the register: Crystal Nelson, *The Alpena News*; April Ahlgren, WATZ; Dick Sutherland, ACC; Mark Curtis, ACC; Tom Ludwig, ACC; Don MacMaster, ACC; Luke Pickelman, MCCA; Mary Beth Stutzman, ACC; and Beverly Bodem, Representative for Senator Tony Stamus .

There was no public comment.

Communication(s)

There were no pieces of communication presented to the Board.

Board Member and Subcommittee Report(s)

Property Subcommittee Chair Townsend indicated the Subcommittee had not met since the last meeting of the Board. He indicated the snowmobile trail connector from US 23 across ACC property to Woodward Avenue is moving along, and ACC will offer the DNR a license as opposed to an easement.

Faculty Report

There was no Faculty Report.

Student Report

There was no Student Report.

President's Report

The President's Report follows as it was presented. Lee Spragg, Don MacMaster, and Tom Ludwig were available to report on events as referenced by the President in his report.

1. Preliminary Summer Enrollment Report

   Summer 2010 headcount decreased to 453 (-14%) and credit hour enrollments 2,573 (-13%) compared with Summer 2009 figures at the comparable point (near the end of the first six-week session). The losses are mostly due to fewer students pursuing internships in the concrete technology program, now that free tuition has ended under the Community Based Job Training Grant that was operating last year. Also, demand for the correctional officer online courses, very popular last summer, is down due to market saturation and reduced staffing at state prisons.

   Registration and advertising for the second six-week session are ongoing. Longer-term solutions will involve making over the selection of courses available in the summer to match up optimally with market demand. Dr. Curtis will lead this effort working with faculty members and department chairs.

2. MCCA Training for Executive Assistants/Board Secretaries

   On June 2-3 Executive Assistant/Board Secretary Lee Spragg took part in training with her peers at the Michigan Community College Association headquarters in Lansing. Two of the principal themes dealt with the open meetings act and parliamentary procedure. She will provide some comments by way of amplifying these themes and others bringing value to her experience.

3. Workforce Development Training Update

   Dean of Workforce Development Don MacMaster is present this evening to summarize recent and current activity in his shop, including administration of training for a third cohort of homebuilders seeking to meet new state licensure requirements in "green" construction trends.

4. Summer Facilities Renovation Projects

Director of Facilities Management Tom Ludwig and his staff have been occupied with a number of renovation projects of the kind we like to accomplish over the summer, when the weather is good and use of buildings is lighter. Among the projects are the NRC-Center Building connector, an enclosure for one of the manikin simulators in the nursing laboratory, and spruce-ups for various locations with new paint, carpet, furniture, and lighting.

Action Items

2.485 Second Reading: FY11-12 Budget

Moved by Member Townsend that the Board of Trustees accepts the budget as a second and final reading for FY 11.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.486 Resolution of Support for SB 1342 and HB 6232 (Trustee Elections)

Moved by Member Hilberg that the Alpena Community College Board of Trustees endorses SB 1342 and HB 6232, commends Senator Stamas and Representative Neumann for introducing them, and encourages ACC staff and other interested parties to apply appropriate efforts to secure their passage by the Legislature and ratification by the Governor.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.487 Short-Term Borrowing Resolution

Moved by Member Stibitz that the Board hereby ratifies and affirms the terms of the "Solicitation for Bids" attached hereto as Exhibit A.

The Board hereby accepts the bid of First Federal of Northern Michigan (the "Purchaser") for the purchase of the Note and authorizes the Board Chairperson and the Vice President for Administration and Finance to issue, sell and deliver the Note in the amount of Four Hundred Thousand Dollars ($400,000), to be dated July 1, 2010, or date of delivery, due February 28, 2011, bearing interest based on a 360-day year, 30-day month, to the Purchaser at the rate shown on the Certificate of Acceptance and Award of Bids.

The Board hereby designates the Note as a "qualified tax-exempt obligation" within the meaning of the Internal Revenue Code of 1986, as amended (the "Code").

The limited tax, full faith, credit and resources of the College are hereby pledged for the payment of the Note. The Note is payable from ad valorem taxes which will be levied within the authorized constitutional and statutory millage rate available to the College for such purposes and an irrevocable appropriation of a sufficient amount of such taxes for the fiscal year 2009-2010 has been made as a first budget obligation from such millage rate for the payment of the principal of and interest on the Note when due. If taxes are insufficient to pay the Note when due, the College does not have the power to levy taxes for the payment of the Note in excess of its constitutional or statutory tax rate limitations. The College reserves the right to issue additional notes of equal standing.

Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Vice President or designee to cause to be filed with the Michigan Department of treasury any and all documentation required subsequent to the issuance of the Note, along with any statutorily required fee.

All resolutions and parts of resolution insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Briggs, Ferguson, Grenkowicz, Hilberg, and Stibitz.

Abstentions: Gentry and Townsend. Member Gentry is an employee of First Federal of Northern Michigan and Member Townsend is a member of its board of directors.

Nays: None

Motion carried. Five ayes. Two abstentions.

2.488 Bids: Computers

Moved by Member Grenkowicz that the Board of Trustees authorizes the appropriate College officials to purchase 55 desktop computers from Dell for $67,517.45 and 30 Toshiba notebooks from CDW for $17,226.29 for a total cost of $84,743.74.

Information Items

3.668 Financial Report

President Joynton reviewed the Financial Report with the Board.

3.669 Personnel Report

The Personnel Report showed no additions/replacements; resignations; retirements; or other.

3.670 Gifts and Grants Report

The Gifts and Grants Report showed the attached activity.

New Business

None

Suggested Future Agenda Items

None

Adjournment

Moved by Member Townsend that the Board adjourn to a closed meeting to review the President.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

The regular meeting was adjourned at 7:07 p.m.

Chairman Briggs was unavailable to reconvene the regular meeting. Therefore, Vice-Chair Thomas Townsend reconvened the regular meeting at 9:17 p.m.

Present: Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Absent: John Briggs

No one was present to hear the results of the president's review held in closed session, and therefore, the reconvened regular meeting was adjourned at 9:18 p.m.

Elizabeth Spragg
Secretary of the Board of Trustees