

ALPENA COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 16, 2011

Official Proceedings

The Alpena Community College Board of Trustees met for its regular June meeting on June 16, 2011, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, on the College campus.

Chairman Briggs called the meeting to order at 5:01 p.m.

Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Tom Townsend.

Absent: Marc Ferguson

Administrators Seated at the Board Table: Board Secretary Elizabeth Spragg and College President Olin Joynton.

Moved by Member Townsend that the Board adjourn to closed session to conduct the president's performance evaluation.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

The meeting was adjourned at 5:05 p.m.

Chairman Briggs convened a Board workshop on the subject of the FY12 budget at 6:15 p.m.

Present: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Absent: Marc Ferguson

College Administrators Seated at the Board Table: Board Secretary Elizabeth Spragg and College President Olin Joynton.

Guests: Dick Sutherland, Nancy Seguin, ACC; Mark Curtis, ACC; Mike Roy, ACC; Jerry Broad, ACC; Don MacMaster, ACC; Mary Linton, ACC; Katherine Meharg, ACC; Eric Grandstaff, Merit Network; Amber Vesotski, ACC; Meghan Cameron, ACC; Terri Drake, ACC-PTK-MRAA; Kevin Sylvester, ACC; and Tim Onstwedder, ACC. These guests were not present for most of the budget workshop and came into the workshop approximately 15 minutes before the regular meeting began.

ACC VP of Administration and Finance Richard Sutherland showed the Board a PowerPoint presentation on the proposed FY12 budget, and responded to questions from the Board.

The Board workshop was adjourned at 6:50 p.m.

The regular meeting was reconvened at 7:00 p.m.

Present: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Absent: Marc Ferguson

Administrators Seated at the Board Table: Board Secretary Elizabeth Spragg and College President Olin Joynton.

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

Moved by Member Townsend that the agenda be approved as presented with the addition of one new business item, 2.508 Appointment of MCCA Representative, FY12.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Introduction of Guests and Public Comment

The following guests signed the register: Terri Drake, ACC-PTK-MRAA; Kevin Sylvester, ACC faculty; Jewel Lancaster, ACC; Tim Onstwedder, ACC; Jackie Witter, ACC; Jackie Witter, ACC; Tom Gougeon, ACC; Don MacMaster, ACC; Meghan Cameron, ACC; Amber Vetoski, ACC; Mary Linton, ACC; Monica Bushey, ACC; Tim Kuehnlein, ACC; Sue Willyard, ACC; Karol Walchak, ACC; Deb Klemens, ACC; Kristin Mendez; Mark Grunder, ACC; Lois Darga, ACC;

There was no public comment.

Communication(s)

Dr. Joynton read a letter from Priscilla Fournier in support of both the concrete tech program and the counselor positions.

Board Member and Subcommittee Reports

None

Faculty Report

Accounting instructor Lois Darga prepared a PowerPoint presentation regarding the principles she teaches in her accounting classes. Kristen Mendez, a past ACC accounting graduate, told the Board her education at ACC had been instrumental in her being hired for the accounting position she now holds.

Student Report

None

President's Report

The president's report follows as it was presented.

1. Merit Network Award for Mark Grunder

Eric Grandstaff, Merit Network member relations manager for the Northern Michigan region, is present this evening to assist with the recognition of ACC MIS Co-Director Mark Grunder, recipient of this year's Merit Network Award. Shown below is an excerpt from the press release issued by Merit for the occasion.

ANN ARBOR - Merit Network is pleased to announce the recipients of the 2011 Merit Awards, which recognize individuals and organizations that have provided leadership in technology and assisted the Merit community. Award recipients were honored today at the conclusion of the 2011 Merit Member Conference.

"In our role of promoting the advancement of networking in Michigan, Merit seeks to identify and support organizations and individuals that help enhance networking, technology and collaboration," said Don Welch, president and CEO of Merit Network. "Our awards program brings recognition to organizations and individuals that are particularly accomplished in this way, both to honor their achievements and to serve as an example and inspiration for others."

Mark Grunder, Alpena Community College

Mark was selected for this award due to his strong support of Merit and our mission. Mark has worked with the Alpena Consortium, participating as a member of panel discussions on community collaboration for potential members. Mark also joined Merit on a trip to Washington D.C. to elaborate on the opportunities that the REACH-3MC project offers to communities at a conference for The Schools, Health and Libraries Broadband Coalition.

2. Phi Theta Kappa Recognitions

Dr. Karol Walchak, faculty sponsor for ACC's chapter of Phi Theta Kappa honor society, is present this evening with student officers to accept the Board's acknowledgement for a couple of recent state and regional awards earned by the chapter.

- The Chrystalite Chapter Milestone Award for most improved chapter in the region.
- Four Star level of membership.

Projects qualifying the chapter for these awards include assistance with the CRTC military ball, a Red Cross blood drive, and collections of box tops, soup labels, and empty printer cartridges for educational and animal shelter causes.

Terri Drake, ACC PTK member, presented Dr. Walchak with the award.

3. National Science Foundation Award for Green Technology Programs

On June 3, ACC Dean of Workforce Development Don MacMaster received word of final approval of our application to the National Science Foundation for a \$200,000 grant to provide sustainability-related green technology activities along four different tracks:

- Research by two-year technology students into CO₂ sequestration in concrete masonry products based upon a range of mix designs, admixtures, and curing methods.
- Professional development for regional secondary school science instructors and their students through webinars, site visits to the center, and participation in the research project.
- Outreach to industry by sponsoring job fairs to connect employers and two-year community college students.
- An online certificate for industry professionals with capstone courses in sustainability, energy conservation, kiln optimization, and CO₂ capture.

This award represents the first time in the history of the college for receiving an NSF grant and can be viewed as a proving ground for future awards of larger scope. It also broke new ground in ACC's experience by inclusion of an institutional review board process, and it validates ACC's commitment to sustainability practices, both in facilities and in educational programming. Congratulations to Don for his success in obtaining the grant! Don MacMaster was present to discuss the grant with the trustees.

4. Correctional Officer Academy Program

Alpena Community College began a correctional officer credit certificate program three years ago in response to new state requirements for incumbents and new recruits in positions for security in prisons and jails. Until recently the program operated online, and this year, the program converted to an on-the-ground format with the arrival of a new instructor, Jerry Broad. On June 13 ACC hosted a graduation ceremony for 18 completers, and Jerry is on hand to outline the effect of recent improvements in the program. Also present was criminal justice instructor Mike Roy who also reviewed the highlights of the program.

Action Items

2.502 FY12 Budget

Moved by Member Townsend that the Board of Trustees accepts the budget as presented for FY2012.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.503 FY12 Tuition Increase

Moved by Member Stibitz that the Board of Trustees increase tuition at the College effective with the Fall 2011 Semester as per the following plan:

	FROM	TO
In-District	\$92.00	\$99.00
In-State	\$138.00	\$154.00
Out-of-State	\$184.00	\$198.00
Registration Fee	\$20.00	\$30.00
On-Line Course Fee	\$10.00	\$30.00

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.504 Administrative Salary Schedule

Moved by Member Gentry that the Board of Trustees approves the above Administrative Salary Schedule for 2011-12 and authorizes the College president to issue contracts to all affected parties in accordance with their performance at the College.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.505 PC Computer Purchase

Moved by Member Hilberg that the Board of Trustees authorizes the appropriate College officials to purchase 72 computers and 93 monitors from Dell Inc. for a cost of \$71,901.60.

Ayes: Duncan, Briggs, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.506 iMac Computer Purchase

Moved by Member Duncan that the Board of Trustees authorizes the appropriate College officials to purchase 12 iMac computers and scanners from Apple, Inc. for a total cost of \$26,015.40.

Ayes: Duncan, Briggs, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.507 President's Employment Contract

Chairman Briggs reported on the performance evaluation conducted for the president that took place earlier in the evening in closed session. Chairman Briggs indicated the Board would grant the president a three-year contract, with a six months' notice by either party, and a salary in the mid-range for his position. Chairman Briggs' comments describing the president's performance included:

- Good job.
- Lobbying effective in Lansing.
- Received accolades for securing capital outlay for the EPTC.
- Posen was a good learning experience.
- We will be pushing him as we work through these times.
- He brought integrity and ethics to the job.
- He is well respected in the community.

Moved by Member Townsend that the Board extend a three-year contract to the president with the details to be presented at the August meeting of the Board.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.508 New Business, Appointment of MCCA Representative, FY12

Moved by Member Hilberg that the Board of Trustees appoints Florence Stibitz as delegate and Teresa Duncan as alternate to the Board of Directors of MCCA.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Information Items

3.701 Financial Report

President Joynton reviewed the financial report with the Board.

3.702 Personnel Report

The personnel report showed one addition; no resignations; retirements; or other.

3.703 Gifts and Grants Report

The gifts and grants report showed the attached activity.

New Business

The new business item, 2.508 Appointment of MCCA Representative FY12, was considered earlier in the agenda.

Suggested Future Agenda Items

None

Next Regular Meeting

August 18, 2011.

Adjournment

The meeting was adjourned at 8:15 p.m.

Elizabeth L. Spragg
Secretary of the Board of Trustees