

OFFICIAL BOARD WORKSHOP PROCEEDINGS
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

May 21, 2009

The Alpena Community College Board of Trustees conducted a workshop on the 2010 fiscal year budget in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus.

Chairman Briggs called the meeting to order at 6:03 p.m.

Present: John Briggs, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Thomas Townsend. Dr. Judith Grenkowicz arrived at 6:40 p.m. and Marc Ferguson arrived at 6:55 p.m.

Guests: Dick Sutherland, ACC; Dr. Mark Curtis, ACC; and Crystal Nelson, *The Alpena News*.

Vice President of Administration and Finance Richard Sutherland presented the 2010 budget and the 2010-2012 strategic plan for the College.

Member Townsend requested copies of the priorities list.

Adjournment

The workshop was adjourned at 7:00 p.m.

Respectfully submitted,

Mary McLaren
Acting Secretary

OFFICIAL PROCEEDINGS
REGULAR MEETING
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES

May 21, 2009

The Alpena Community College Board of Trustees convened its regular May meeting in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus.

Chairman Briggs called the meeting to order at 7:10 p.m.

Present: John Briggs, Marc Ferguson, Joseph Gentry II, Dr. Judith Grenkowitz, Lisa Hilberg, Florence Stibitz, and Thomas Townsend.

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

Moved by Member Townsend that the agenda be approved as presented.

Ayes: Briggs, Ferguson, Gentry, Grenkowitz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion Carried. All ayes.

Introduction of Guests and Public Comment

The following guests signed the registry: Mike Kelley, ACC; Monica Bushey, ACC; Jennifer Zitlar, ACC student; Bailey Fochtman; Savannah Brox; Dick Sutherland, ACC; Dr. Mark Curtis, ACC; Crystal Nelson, *The Alpena News*; April Ahlgren, WATZ.

Communication(s)

Dr. Joynton read notes from Katherine Meharg, Mike Mack, Senator Bill Hardiman, and Jim and Cary Rapin.

Board Member and Subcommittee Reports

Member Stibitz reported on a recent MCCA meeting

Student Report

None

President's Report

The President's Report follows as it was presented.

President's Report to ACC Board of Trustees
May 21, 2009

1. ACC Top Choice of AHS Top Grads

Last weekend Pat and I were guests of the Besser Foundation's Excellence in Education dinner and ceremony, which honors the top five percent of the Alpena High School graduating class, their parents, and their most influential teachers. It was great to learn that ACC will be the destination next fall of more of the honorees (six) than any other college, followed by University of Michigan (five), and then several others at one each.

2. Breaking Traditions Award

At a Michigan Department of Education ceremony in Lansing on Friday, May 15, ACC concrete tech student Jennifer Zitlau was honored with a Breaking Traditions Award for entering a field not typical for her gender. Jennifer was the only community college student so recognized, the other recipients being students in high school Career and Technical Education programs. Jennifer had just started her summer co-op job that week and felt it was too soon to ask for a day off, so I picked up the award on her behalf. (That says a lot about her work ethic.) Michigan Community College Association President Mike Hansen also attended in order to honor Jennifer's accomplishments.

Many thanks to ACC Counselor Monica Bushey for working through the process of getting Jennifer nominated, and congratulations on this distinction, Jennifer!

3. Success of ACC Transfers to FSU

The latest data from Ferris State University continue to tell the story that transfer students from community colleges fare better than students who start there (3.11 GPA vs. 3.07), and that ACC transfers (n=40) out-perform those from the state's other community colleges (3.19 vs. 3.11).

4. Summer Enrollment (Ongoing)

The opening day of ACC's summer semester on Monday, May 18, showed significant gains over last summer with headcount at 504 (up 13% over last summer's opening day) and credit hours at 2,913 (up 29%) Even better, the headcount has increased by 65 over the final total for last summer, and credit hours by 586, with six more weeks to enroll students in the second six-week session. In addition to gains on the main campus, even stronger gains are posted for Huron Shores and online instruction.

5. Graduation Numbers

Year	Summer	Fall	Spring	Total
2008-09	25	78	302	405
2007-08	86	62	267	415
2006-07	67	49	219	335
2005-06	57	55	233	345

2004-05	62	67	214	343
2003-04	55	63	248	366
2002-03	47	69	242	358
2001-02	44	53	212	309
2000-01	47	48	180	275

Summer numbers are lower because LPN graduations are now shifted to the fall and spring semesters due to nursing curriculum renovations. Spring and total numbers for 2008-9 are estimates as the process continues for Registrar Lori Dziesinski to verify completion of certificate and degree requirements.

Auditor General's Report on Developmental Education

This month State of Michigan Auditor General Thomas McTavish released his report on an audit performed on developmental education operations at the state's 28 community colleges. Attached are a news story on the report and my own comparative analysis of how Alpena Community College stacks up against results for the whole set of colleges. The whole report may be viewed by going to <http://audgen.michigan.gov/> and clicking on Recently Released Audit Reports.

ACC's developmental education offerings include Basic English, Arithmetic, and Elementary Algebra – courses which are taken by entering students whose placement test scores demonstrate a need for remedial work to position them for success in college-level courses.

I'm in complete agreement with the report's emphasis on strong communication between community colleges and high schools. Overall we consider our communication with schools in our five-county service area to be good but not without areas of potential improvement. One such area would be a proposal emanating from last January's ACC Board of Trustees retreat: a Board and CEO level dialogue on the topic of developmental education. The impetus for this dialogue is reinforced by the Auditor General's report. To that end I have sent a letter to the Board chairs and superintendents of all school systems in our service area to advance that proposal by probing their level of willingness to participate.

We do have reason to celebrate the comparative results. Points 1 and 3 indicate that our feeder high schools have prepared their graduates for college-level work by five to eight percentage points better than statewide norms. These results may be attributed to the superior quality of their instruction and to our joint efforts to keep the communication strong.

I appreciate the work of Dr. Mark Curtis, Mary McLaren, and Lisa Snyder to gather, organize, and submit material requested the Auditor General, which was extensive. Frankly, there was push-back and sandbagging by other colleges, but our team stepped up and complied in an outstanding manner that was recognized by the AG's office. Incidentally, the extraction of information was performed on the Datatel system in manner that could not have been accomplished on the legacy system.

Action Items

2.456 First Reading: FY10 Budget

Moved by Member Townsend that the Board of Trustees accepts the budget as a first reading for FY10.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.457 Second Reading: Revision of the Tobacco Use Policy

Moved by Member Townsend that the Alpena Community College Board of Trustees approves on second reading the revision of Policy 3027 as presented below.

In keeping with the mission, goals, and philosophy of Alpena Community College to promote a healthy culture of learning, Alpena Community College property shall be free of the use of tobacco products.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.458 Call for Election: Trustee Positions

Moved by Member Stibitz that the Board of Trustees directs the Secretary of the Board of Trustees to take all appropriate action to notify the Alpena County Clerk of said election on November 3, 2009.

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

2.459 Bids: Computers and Printers

Moved by Member Stibitz that the Alpena Community College Board of Trustees authorizes the appropriate College officials to purchase 12 laptop computers from Dell Computer for a total cost not to exceed \$10,399.08 and 98 desktop computers from Hewlett Packard for a total cost not to exceed \$71,050.00

Ayes: Briggs, Ferguson, Gentry, Grenkowicz, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Information Items

3.632 Financial Report

President Joynton discussed the financial report with the Board.

3.633 Personnel Report

The personnel report showed no additions/replacements; resignations; retirements; or other.

3.634 Gifts and Grants Report

The gifts and grants report showed the attached activity.

New Business

None

Suggested Future Agenda Items

None

Next Regular Meeting

June 18, 2009

Chairman Briggs proposed a Board retreat in October.

Adjournment

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Mary McLaren
Acting Secretary of the Board