

ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
REGULAR MEETING

Thursday, April 23, 2009
6:00 p.m. Workshop
7:00 p.m. Regular Meeting
665 Johnson Street
Alpena, MI 49707
989-358-7247

DATE OF NOTICE: April 9, 2009

The Alpena Community College Board of Trustees will convene its regular April meeting on April 23, 2009, at 7:00 p.m. in the Roger C. Bauer Board Room, 400 Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus. A workshop on the subject of Van Lare Hall will precede the meeting at 6:00 p.m. in the Board Room.

Elizabeth L. Spragg
Secretary of the Board of Trustees

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Volume XXVI

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of March 19, 2009, Workshop Proceedings, and March 19, 2009, Regular Meeting Proceedings
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Reports
- 8) Faculty Report
- 9) Student Report
- 10) President's Report
- 11) Action Items
 - 2.450 Acknowledgement and Acceptance of The Ferris H. Werth Bequest
 - 2.451 Revision of The Tobacco Use Policy (First Reading)
 - 2.452 FY10 Tuition and Fees
 - 2.453 Tentative Operating Millage Levy and Public Hearing FY09
- 12) Information Items
 - 3.629 Financial Report
 - 3.630 Personnel Report
 - 3.631 Gifts and Grants Report
- 13) New Business

14) Suggested Future Agenda Items

15) Next Regular Meeting: May 21, 2009

16) Adjournment

2.450 Acknowledgement and Acceptance of The Ferris H. Werth Bequest

Citizens of Alpena recently mourned the passing of U.S. Army veteran and local businessman Ferris H. Werth on February 9, 2009. Shortly thereafter Alpena Community College received notice of a \$1 million gift from his estate for the purpose of a building to be named for him. The funds have been received by the College.

Mr. Werth's bequest represents the largest single gift on record during the history of the College. It behooves Alpena Community College to accept a gift of this magnitude formally. Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees sadly acknowledges the death of Ferris H. Werth, extends condolences to his family and friends, thanks him for his service to his country, salutes his educational and economic vision for this community, and gratefully accepts his generous bequest to the College.

2.451 **Revision of The Tobacco Use Policy (First Reading)**

Alpena Community College strives, as stated in its third over-arching organizational goal, to be a primary center for wellness opportunities. This goal, in addition to the recent success of Alpena Regional Medical Center in making its campus free of tobacco use, has motivated recent momentum in the same direction for ACC. A number of Michigan community colleges have already made this change, and since January a task force led by Communications Technician Mary Beth Stutzman has reviewed and evaluated methods of implementation for our campuses. Standing at the basis of any such methods is a need for the Trustees to enact a change in Policy 3027, adopted on May 21, 1987, which now reads:

The Board of Trustees approved a resolution prohibiting smoking on campus in Compliance with Public Act 198 of 1986.

PA 198, otherwise known as the Michigan Clean Indoor Air Act, prohibits smoking in places owned or operated by state or local government, except in designated areas. It requires separation of smokers/non-smokers, appropriate signage, procedures to handle complaints, and special consideration for those with hypersensitivity to tobacco smoke. The ACC Catalog publishes a prohibition on smoking within 50 feet of ACC buildings except for four locations on the Main Campus outside entrances to buildings.

The first outcome assigned to ACC's Tobacco Use Task Force was a policy revision recommendation for Board action. The Task Force has fulfilled this assignment by submitting the following draft:

In keeping with the mission, goals, and philosophy of Alpena Community College to promote a healthy culture of learning, Alpena Community College property shall be free of the use of tobacco products.

Pending priorities for the Task Force over the next two months include drafting procedures for staff and students, development of nicotine management and cessation options, analysis of campus signage changes, and planning for communication of the change. To honor standards of good stewardship of staff time and energy, a commitment from the Board is needed before the remainder of detail work is performed.

Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees approves on first reading the revision of Policy 3027 as presented above.

2.452 **FY10 Tuition and Fees**

In the Board meeting of March 2009, the ACC Trustees approved a resolution to pursue a tuition freeze for FY10 after reviewing supportive reasons, including

- Feasibility of balancing the FY10 budget without an increase, contingent upon stability of state funding and local property tax revenue.
- Calls by Governor Granholm and legislators from both parties for colleges and universities to freeze tuition.
- Linkage between responsiveness to those calls and eligibility for state funding, including distribution by the state of federal stimulus funds.
- Most importantly, consideration of economic conditions in ACC's service area and sensitivity to families with laid-off, underemployed, or unemployed breadwinners.

Therefore,

The following resolution is proposed:

That the Board of Trustees maintains the current ACC tuition rates per contact hour effective with the Fall 2010 Semester as follows:

In-District	\$84.00
In-State	\$126.00
Out-of-State	\$168.00

2.453 Tentative Operating Millage Levy and Public Hearing FY09

The following three sources provide the major financial support of the College in 2006-2007: state aid (40 percent), tuition/fees (36 percent), and property taxes (21 percent). The remaining three percent comes from federal and other sources.

As a result of the 2008 millage election, the full 1.5 mill charter levy has been restored along with the 1.0 mill five-year serial levy. This total levy of 2.5 produces an estimated 21 percent of the revenue necessary to operate the College as compared to an average of 26 percent that property tax revenue provides to operate other community colleges in the state. This levy has been reduced over the past ten years by the Headlee Amendment and may continue to gradually decline, preventing the levying of the full amount of the voted millage. It is unknown at this time if the amendment will have a further negative impact on the levy for the coming year. Finally, the passage of Proposal A has further restricted taxable property valuation increases to a rate equal to inflation, and rollbacks affecting the tax rate on personal property will impact the total amount of ad valorem property taxes collected in FY09.

In the context of all of these factors, a strong record of public accountability and prudence has existed between the College and its taxpayer throughout the institution's history. A critical element of this credibility has been the periodic opportunities provided by the Board of Trustees to engage in dialogue with interested citizens through the public hearing process.

In the spirit of seeking input into the decision-making process for establishing the millage levy a public hearing is held. Therefore,

The following resolution is proposed:

That the Board of Trustees conducts a public hearing on May 7, 2009, at 5:30 p.m., in Room 400 of the Charles R. Donnelly Natural Resources Center for the purposes of receiving documents and discussing the use of College tax revenue for programs and services supported by its legally mandated 2.5 mill levy. Further, that the Secretary of the Board of Trustees is hereby authorized and directed to publish notice of such public hearing in a newspaper of general circulation within the College district.

3.629 **Financial Report**

3.230 **Personnel Report**

Additions/Replacements

None

Resignations

None

Retirements

None

Others

Katherine Meharg

From ESPI Secretary CBJTG to ESPI Campus
Services Clerical Assistant/Records/Registration
Word Processing Operator
(Effective March 16, 2009)

Sandra Sengenberger

From ESPI Educational Talent Search Secretary
To ESPI Secretary CBJTG
(Effective March 30, 2009)