

ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
REGULAR PROCEEDINGS
March 17, 2011

The Alpena Community College Board of Trustees convened its regular March meeting, on March 17, 2011, in the Roger C. Bauer Board Room, Room 400 of the Charles R. Donnelly Natural Resources Center, 665 Johnson Street, on the College campus.

Chairman Briggs called the meeting to order at 7:00 p.m.

Members Present: John Briggs, Teresa Duncan, Joseph Gentry II, Lisa Hilberg, Florence Stibitz, and Thomas Townsend.

Members Absent: Marc Ferguson

Present at the Board Table: Board Secretary Elizabeth Spragg and College President Olin Joynton.

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

Moved by Member Townsend that the agenda be approved.

Ayes: Briggs, Duncan, Gentry, Hilberg, Stibitz, and Townsend.

Nays: None

Motion carried. All ayes.

Approval of February 14, 2011, Special Meeting and February 17, 2011, Regular Meeting Proceedings

The proceedings for the February 14, 2011, Special Meeting and the February 17, 2011, Regular Meeting were approved as presented.

Introduction of Guests and Public Comment

The following guests signed the register: Crystal Nelson, *The Alpena News*; Dick Sutherland, ACC; Mark Curtis, ACC; Phil Wisner, ACC; Jerry Broad, ACC; Katherine Meharg, ACC; Lindsey Miller, Student Leadership Commission; Mike Kollien, ACC; Mike Roy, ACC; Don Redker, Student Leadership Commission; and Kim Metevier, ACC Science Olympiad.

There was no public comment.

Communication(s)

There were no communication items.

Board Member and Subcommittee Reports

There were no Board Member or Subcommittee reports.

Faculty Report

The Faculty Report was delivered by Criminal Justice instructor Mike Roy, and Criminal Justice adjunct instructors Jerry Broad and Phil Wizer.

Student Report

Lindsey Miller and Don (Chip) Redker, members of the Student Leadership Commission, delivered the Student Report.

President's Report

The President's Report follows as it was presented.

1. Activities Classification Structure Data Report

The Michigan Department of Energy, Labor, and Economic Growth recently released its annual Activities Classification Structure Data Book covering public community college operations for the 2009-10 academic year. Parts of the report divide the state's 28 community colleges according to size, and ACC is one of 10 colleges in Group 1, the category for smaller colleges. Here are some interesting data points comparing ACC with sister institutions.

Topic	ACC	Group 1	All
Change in taxable value of district property	-2.2%	-2.0% (average)	-5.6% (average)
Expenditures per full-year equated student	\$9,557	\$8,942 (average)	\$7,573 (average)
Unduplicated student headcount	2,792	3,970 (average)	481,360 (total)
In-district tuition per contact/credit hour	\$92.00	\$83.53 (average)	\$81.24 (average)
Operating revenue from tuition & fees	43%	43% (average)	41% (average)
Operating revenue from property tax	19%	29% (average)	37% (average)
Operating revenue from state aid	35%	25% (average)	19% (average)
Operating expense on instruction	53%	46% (average)	46% (average)
Operating expense on Instructional support*	9%	12% (average)	14% (average)
Operating expense on student services	10%	13% (average)	13% (average)
Operating expense on administration	16%	16% (average)	13% (average)
Operating expense on physical plant	11%	12% (average)	13% (average)
Operating expense on salary & fringe	82%	77% (average)	78% (average)
Physical plant cost per square foot	\$2.92	\$4.31 (average)	\$6.25 (average)
Energy cost per cubic foot	\$0.08	\$0.12 (average)	\$0.12 (average)

*Some instructional support is also covered in the restricted fund via TRIO grants.

As with the IPEDS information given to the Board last November, we again have ACC performance data indexed to relevant benchmarks. They demonstrate ACC to be running in a lean manner and focused on mission-critical priorities. The extra margin of expense devoted to instruction ties directly to ACC's first place among Michigan community colleges in rate of graduation. By contrast, ACC administrative expense is right in line with the level at colleges of comparable size. It is often said

that “people make the institution,” which is reflected in our high level of expenditure on salary and fringe benefits. The much lower energy costs are particularly noteworthy in light of last month’s report on sustainability projects.

We owe a considerable debt of gratitude to Dick Sutherland, Don MacMaster, Vicky Kropp, Lisa Snyder, Randy Repke, and Max Lindsay for many hours of organizing systems and inputting data for IPEDS and ACS reports, as well as a host of others. Like other community colleges, ACC deals with an ever-increasing burden of reporting requirements, never funded, of course, by the authorities imposing them on us.

2. Hoops for Hope

Director of Admissions Mike Kollien has received much recognition recently as chief organizer of the Hoops for Hope fund-raising project for the Alpena Regional Medical Center’s mammography unit. It’s appropriate that we celebrate his leadership this evening, noting the result of \$9,493 that will go toward exams for uninsured and underinsured women. Beside ARMC, ACC’s other partner in the project was Alpena Public Schools, by way of advancing Goal Five, which calls on us to “conduct college business with a view to developing partnerships and alliances to expand learning opportunities.”

3. Bid a Bit O’Green

Within a year the ACC Foundation achieved its goal of cultivating 25 new endowed scholarships, with 27 now pledged and many already fully funded. Among the 27 is one organized primarily for ACC employees but also open for student and community member participation. Last year Foundation Secretary Barb Szczesniak took the initiative to organize a silent auction, called “Bid a Bit O’Green,” to fund this scholarship, which raised \$3,594 toward the \$10,000 needed to endow it. This year Barb ran the second iteration, which pulled in another \$____. The event will continue in future years until the endowment mark is attained. Barb’s efforts and those of Foundation Executive Director Penny Boldrey to pull this project off are much appreciated, as are the bids made by participants.

4. Science Olympiad

On Saturday, March 12, six junior high and six high school teams competed in the Science Olympiad on ACC’s main campus. Events included

- Astronomy
- Sounds of Music
- Storm the Castle
- Ornithology
- Microbes
- Aquifers
- Anatomy
- Physiology
- Experimental Design
- Optics
- Bottle Rockets
- Forensics
- Solar System
- Dynamic Planet
- Chemistry Lab
- Meteorology
- Shock Value
- Mousetrap Vehicle
- Battery Buggy
- Towers
- Sumo Bots
- Helicopters
- Wind
- Protein Modeling

The junior high first place team award went to the Cooperative of Alpena Area Christian Home Schoolers (COACH) and the senior high award went to Alpena High School. There is tremendous value added when youngsters can come on our campus to have fun, vie for honors, engage in teamwork, and advance their understanding of math, science, and technology at the same time.

Many thanks to Co-Directors Kim Metevier, Deb Hautau, Pat Pokorski, and Karen Pokorski for all the ingenuity and work it took to organize and implement this event, and to ACC maintenance/custodial staff members Jenny Tessmer, Marge Hoppe, and Rodney Stepanski for the setting up and cleaning up. Other ACC faculty and staff members helping out were

- John Bellows
- Dan Rothe
- Steve Lewis
- Tom Gougeon
- Mark Milostan
- Jim Berles
- Herb Gamage (emeritus)
- Vicki McCoy
- Brendan Fleishans
- Mike Kelley
- Brenda Kelley
- Todd Artley
- Roy Smith
- Kendall Sumerix

We also received assistance from about a dozen members of Sigma Zeta math/science honor society and a number of community friends. Finally, it was great to have former ACC instructor John Singer back on campus representing the state Science Olympiad authority. He commented to me about how well ACC's event is planned and executed.

Action Items

There were no action items.

Information Items

3.692 Financial Report

President Joynton reviewed the Financial Report with the Board.

3.693 Personnel Report

The Personnel Report showed no additions/replacements, resignations, retirements, or other.

3.694 Gifts and Grants Report

The Gifts and Grants Report showed the attached activity.

New Business

There was no new business.

Suggested Future Items

A Board Retreat was scheduled for Monday, April 4, 2011, from 2:30 p.m. through dinner, at the Combat Readiness Training Center. Chairman Briggs asked Trustees to send Secretary Spragg a list of agenda items by Friday, March 25.

Next Regular Meeting

The Board changed its regular April meeting from Thursday, April 21, 2011, to Wednesday, April 20, 2011, beginning at 7:00 p.m., in the Roger C. Bauer Board Room.

Adjournment

The meeting was adjourned at 7:45 p.m.

Elizabeth L. Spragg
Secretary of the Board of Trustees