

ALPENA COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
OFFICIAL PROCEEDINGS  
January 18, 2007

The Alpena Community College Board of Trustees met on January 18, 2007, for its regular January meeting.

Chairman Briggs called the meeting to order at 7:08 p.m.

Present: John Briggs, Marc Ferguson, Joseph Gentry II, and Florence Stibitz

Absent: Dr. Judith Grenkowicz, Thomas Townsend, and Paul Wegmeyer

Pledge of Allegiance

Chairman Briggs led the Board in the Pledge of Allegiance.

Approval of Agenda

President Joynton asked the Board to consider adding New Business Item 2.347 Besser Museum Parking Improvements to the agenda,

Moved by Member Stibitz that the agenda be approved as presented with the addition of Item 2.347 Besser Museum Parking Improvements.

Ayes: Briggs, Ferguson, Gentry, and Stibitz

Nays: None

Motion carried. All ayes.

Approval of Official Proceedings

Chairman Briggs, hearing no objections, declared the proceedings of the December 11, 2006, regular meeting approved as presented.

Introduction of Guests and Public Comment

Those signing the register were: Janet Smoak, Besser Museum; Kristy Schulze, Johnson & Schulze P.C.; Phil Wenzel, Alpena News; Brian Dorman, WBKB TV; Roy Smith, ACC; Dick Sutherland, ACC; Tim Kuehnlein, ACC; Sue Weathers, ACC; Don MacMaster, ACC.

Kristy Schulze, of Johnson & Schulze P.C., distributed her card and asked the Board to consider her firm for auditing services. President Joynton asked Ms. Schulze to contact Board Secretary Elizabeth Spragg for a schedule of when ACC's professional services would be reevaluated as suggested at the January 17, 2007, Board retreat.

#### Communication(s)

President Joynton read a letter of appreciation from past Student Senate President Phil Bilyeu.

#### Board Member and Subcommittee Report(s)

Chairman Briggs discussed several Property Subcommittee meetings, and indicated the Property Subcommittee recommends that the Board favorably consider New Business item 2.347.

Chairman Briggs reviewed the recent Board retreat held on January 17, 2007, at the Combat Readiness Training Center, and he indicated the Board had completed a Board evaluation at that session.

#### Faculty Report

ACC political science/history instructor Tim Kuehnlein updated the Board on current and upcoming activities of the faculty. He also told the Board the faculty was happy to be back and anxious to begin a new semester.

#### Student Report

There was no student report.

#### President's Report

The president's report follows as it was presented.

#### Report to ACC Board of Trustees

Here is a copy of the report I made to the ACC Board during the regular meeting on January 18, 2007.

##### 1. Spring Arbor University GPAs of ACC Transfers

There is more good news about how well ACC prepares students for success as they transfer to complete baccalaureate degrees. According to a report received in December 2006, a group of 50 students with 24+ hours at ACC carried an average 3.57 GPA for their work at Spring Arbor University after transferring.

This compares with an average 3.45 GPA for 937 students who transferred from other institutions and an average 3.21 GPA for 289 upperclassmen who started college.

Congratulations and thanks are due to faculty and staff who remain aware of university standards and who work effectively to prepare our students for success when they pursue baccalaureate degrees.

## 2. State Award for Alcohol Awareness Program

ACC Administrator Emeritus Carlene Przykucki reports that ACC's National Collegiate Alcohol Awareness Week program has received a Model Project Award from the Prevention Network.

Prevention Network is a statewide organization and resource for community-based substance abuse prevention. Ms. Przykucki successfully applied for a \$1,000 mini-grant from Prevention Network to cover the costs of the student activity nights, food at the panel discussion, stipend and mileage for one of the panelists, and some costs for the information dissemination. She appreciates the support that the Board of Trustees and the college have given the to program.

## 3. Pathways Construction Update

### Fine arts building

- Site preparation is complete.
- Footings are in and brought to surface level.
- Preliminary underground plumbing is in.
- Drain basins are on site and will be installed in the spring.
- The manufacturing of the interior and exterior blocks started the first week of January.
- Schedule shows completion by second week of August.

### Besser Tech Computer Labs:

- Removal of existing ductwork (complete).
- Removal of existing heating unit.
- Removal of unused electrical panels and wiring and relocation of functional panels.
- Relocation of the water heater for the Lumberjack kitchen (complete).
- Removal of process boiler (complete).
- Relocation of air compressor for the auto lab (complete).
- Removal of the mezzanine (complete).
- Removal of the office walls (complete).
- Removal of the center load bearing wall which support the roof structure. The roof supports are in place and the wall demolition will start soon.
- Removal of all four roll up doors (three of four are now removed)
- Removal of all light fixtures in the lab area (complete).
- Removal of vent pipes and exhaust stacks (complete).
- Removal of block structure in the north east corner of back area (complete).
- Removal of fire alarm system.
- Relocation of energy management system (complete).
- The openings for the two roll up doors and the main door entering to the hallway is complete except for the movement of conduit and piping in the walls. The blocks were delivered for the reconstruction of the openings. Some of the existing openings have been closed in with block.
- The piping for the mechanical system is underway.
- Schedule shows completion by end of June.

4. Update on Accreditation Self-Study

- Slides are attached.
- Discussion will be led by Don MacMaster.

5. Campus Technology Report

- Slides are attached.

6. WCCT Midyear Financials

As the attached financial analysis shows, the World Center for Concrete Technology continues to perform ahead of budget expectations and last year's numbers. At the midpoint of this fiscal year, revenue was \$65,205 more than budget, and expenses were \$13,733 less than budget, making for an operational income surplus of \$78,938 over budget. Actual revenue was up to \$249,955, compared with actual revenue of \$211,040 a year ago. Actual expenses declined to \$213,610, compared with \$238,091 a year ago. Accordingly, the operational income surplus for this year is \$36,345 thus far (compared to a loss of \$27,051 at this time last year). The largest increases have been in Blockmaker class enrollments and expanded non-credit contract training.

In the bigger picture, these gains have worked with those from previous years to reduce the fund balance deficit from \$330,838 in June 2003 to \$162,217 at present.

7. 2006 Christmas Wish List

Once again, generous community donors and volunteers provided a warmer holiday for children on the annual Christmas Wish List. A summary of the event yields the following data:

- Over 550 children and families benefited from gifts of food, clothing, toys, household items and grocery or gas gift cards.
- About a hundred volunteers assisted by matching children's gifts with donors; receiving and documenting; shopping, sorting, counting, and wrapping; and loading and transporting the gifts to the 22 agencies and schools providing names. Volunteer hours logged were in excess of 700.
- New in 2006 were 13 children of families in Presque Isle County. Traditionally, the List was for only Alpena and Montmorency Counties.
- More than 273 donors provided cash and gifts in the combined value of \$47,212.
- Cash donations covered Volunteer Center expenses with a balance of \$582.81 in revenue over expense. This amount is to be deposited in the Volunteer Center's endowed fund with the ACC Foundation.

8. Career Pathway Nights Scheduled for February and March

- Annual Program offered by Educational Talent Search.
- Flyer is attached.

*Action Items*

**2.346 Bids: 2007 Calendar Year Waste Removal**

Moved by Member Stibitz that the Board of Trustees authorizes the appropriate College officials to contract for waste disposal for calendar year 2007 with L & N Disposal for an

amount not to exceed \$13,200.

Ayes: Briggs, Ferguson, Gentry, and Stibitz

Nays: None

Motion carried. All ayes

**New Business** Item 2.347 **Besser Museum Parking Improvements** was presented at this point in the agenda.

Moved by Member Gentry that the Alpena Community College Board of Trustees approves the parking improvements described and commends the Museum Trustees and staff for effecting these changes to better serve its patrons and visitors.

Ayes: Briggs, Ferguson, Gentry, and Stibitz

Nays: None

Motion carried. All ayes.

### ***Information Items***

#### **3.348 Financial Report**

President Joynton indicated the monthly report for December 2006 shows a comparison of revenue and expense (year-to-year comparison) and a comparison of budget/actual revenue and expense. The quarterly report for October-December 2006 reviewed the status of the remainder of College Funds including Designated, Auxiliary, Restricted, Endowment and Scholarship, Unexpended Plant Fund, and the Maintenance and Replacement Fund.

Vice President of Administration and Finance Dick Sutherland was available to answer Trustee questions.

#### **3.349 Personnel Report**

The Personnel Report showed no additions/replacements, resignations, retirements, or other.

#### **3.350 Gifts and Grants Report**

The Gifts and Grants Report showed the attached year-end activity.

### **New Business**

Item 2.347 was addressed earlier in the agenda.

Suggested Future Agenda Items

President Joynton told the Board the Intermediate School District will present a millage renewal in May, and he asked the Board to consider a resolution of support for that millage in February.

Next Regular Meeting

February 15, 2007

Adjournment

The meeting was adjourned at 8:42 p.m.

Respectfully submitted,

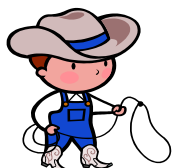
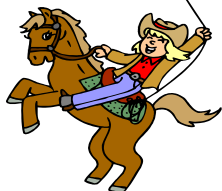
Elizabeth L. Spragg  
Secretary of the Board of Trustees

## CAREER PATHWAY NIGHTS 2007



Open The Door To YOUR Future...  
Let The Experts Show You The Ropes...

Thursday, February 22, 2007



## Health Sciences

Monday, February 26, 2007

Human Services



Thursday, March 1, 2007

**Business, Management, Marketing & Technology  
Engineering, Manufacturing & Industrial Technology**

Monday, March 5, 2007

**Arts & Communications  
Natural Resources & Agriscience**

Tuesday, March 20, 2007

**"How To Pay For It All" - Financial Aid Workshop**

**AND**

**"How To Get There" - College Reps, Dual Enrollment, The  
Learning Center, Etc.**

**AND**

**Prize Drawing!**

**Parents and students** of all ages are cordially invited to attend Career Pathway Nights at Alpena Community College. This is an opportunity to explore career paths by meeting with people working in those careers and to sign up for job shadowing opportunities. Sign up each evening for the prize drawing.

**Please RSVP to Sandy Sengenberger at 989-358-7348 or 1-888-468-6222 ext. 7348.**

**All Career Pathway Nights Begin at 6:30 p.m. in  
Park Arena at Alpena Community College  
Get On The Pathway To Success...SEE YOU  
THERE!**