

DATE OF NOTICE: January 5, 2007

REGULAR MEETING
ALPENA COMMUNITY COLLEGE
BOARD OF TRUSTEES
666 JOHNSON STREET
ALPENA, MICHIGAN 49707-1495

The Alpena Community College Board of Trustees will convene its regular January meeting on Thursday, January 18, 2007, beginning at 7:00 p.m., in the Roger C. Bauer Board Room, 400 Charles R. Donnelly Natural Resources Center, 666 Johnson Street, on the College campus.

Elizabeth L. Spragg
Secretary of the Board of Trustees

REGULAR MEETING
ALPENA COMMUNITY COLLEGE BOARD OF TRUSTEES
7:00 p.m. Regular Meeting
January 18, 2007
Roger C. Bauer Board Room
400 Charles R. Donnelly Natural Resources Center
666 Johnson Street, Alpena, Michigan 49707-1495

Volume XXV

Agenda

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of December 11, 2006, Regular Meeting Proceedings
- 5) Introduction of Guests and Public Comment
- 6) Communication(s)
- 7) Board Member and Subcommittee Report(s)
- 8) Faculty Report
- 9) Student Report
- 10) President's Report
- 11) Action Items
 - 2.346 Bids: 2007 Calendar Year Waste Removal
- 12) Information Items
 - 3.348 Quarterly Financial Report
 - 3.349 Personnel Report
 - 3.350 Gifts and Grants Report
 - 3.351 Community-Based Job Training Grant

3.352 Preliminary Spring Semester Enrollment Report

3.353 Annual Report

- 13) New Business
- 14) Suggested Future Agenda Items
- 15) Next Regular Meeting: February 15, 2007
- 16) Adjournment

3.351 Community-Based Job Training Grant

On Monday, December 11, 2006, the U.S. Department of Labor announced the awarding of a \$1.9 million grant to Alpena Community College as part of President Bush's Community-Based Job Training Grants program. ACC's proposal, entitled "Concrete Opportunities and Solutions," will build upon established ACC academic programs and expand educational opportunities for incumbent workers in the concrete industry.

The grant is for three years and will be used by ACC to provide four main services:

- Development of an online certificate program with concrete-related content that targets incumbent workers.
- Expansion of the current ACC Concrete Technology degree program with a second cohort comprised of out-of-state students.
- Creation of a 2-year academic program track to accommodate students with leadership ambitions in the concrete industry. This new track would include business, management, and supervision courses.
- Creation of a 1+1 program allowing students to transfer to ACC after fulfilling their general education requirements at another institution.

According to Don MacMaster, project director for the grant, the next step in the grant process is for the money to be disbursed by the Department of Labor. Once the money begins flowing, work can begin on the projects. Until then, MacMaster noted that organizational work including communicating with advisory committee members and discussion of planning issues can take place.

The purpose of the Community-Based Job Training Grants program is to build community colleges' capacity to equip workers with the skills growing industries require for success. A total of 72 community college partnerships were awarded a share of \$125 million; 429 entries were submitted in response to the competition, which was announced on July 3, 2006.

Don MacMaster will lead a presentation to the Board of Trustees covering details on the implementation of the grant program.

2.346 Bids: 2007 Calendar Year Waste Removal

The College requires regular waste removal throughout the year to insure that we provide a safe and clean environment for our staff, faculty, and students. The costs submitted are the worst-case scenarios, that is, full waste containers picked up every week. We solicited for bids based on the number of containers provided for the College. The following vendors responded to the advertised RFP:

Bidder	Location	Charges by load volume	Amount
L & N Disposal	Lachine, MI	Yes	\$13,200
East Shore	Hubbard Lake, MI	No	\$16,800
Smith Sunrise Sanitation	Spruce, MI	No	\$13,500
Waste Management	Alpena, MI	No	\$13,620
Jewell's Disposal Service, Inc.	Posen, MI	No	\$14,820

Based both on rates and the satisfactory references, the College recommends L & N Disposal to provide waste disposal services. Therefore:

The following resolution is proposed:

That the Board of Trustees authorizes the appropriate College officials to contract for waste disposal for calendar year 2007 with L & N Disposal for an amount not to exceed \$13,200.

3.348 **Quarterly Financial Report**

3.349 **Personnel Report**

Additions/Replacements

None

Resignations

None

Retirements

None

Other

None

3.350 Gifts and Grants Report

4-D 2ND Street Dance Company	Karen and Dave Eller	Marion Lamy
Michael and Esther Ableidinger	Rick and Sharon Engstrom	Jewel Lancaster
Carlene Aliferis	S. Jeffrey Felmler	Doris Lance
Alpena Alcona Area Credit Union	Agnes Ferguson	Bill LaPine
Alpena Beverage Company, Inc.	James and Ann Florip	Thomas and Mary Lappan
Alpena Electric Motor Service	Burt & Donna Francisco	Dolores Lappan
Alpena Holiday Inn	Dr. & Mrs. William Gaasch	Max Lindsay
Alpena Kitchen & Hearth	Herbert & Patricia Gamage	Carolyn Losinski
Alpena Power Company	Robert Gibbons	Matei Machedon
Roger & Mary Anne Anderson	Ronald Goodburne	Robert & Donna Madaj
Anonymous	Cindy Griffore-Straley	Estate of Helen Malandrinos
Richard Arbic	Alan and Amy Guest	Nick and Marcy Malmberg
James and Andrea Arbuckle	Gertrude Hagen	Jim and Betty Masters
Robert and Iris Arthur	Robert Haltiner	William and Beth Matzke
Burton & Carol Basney	Scot Hart	James and Joelyn McCallum
Roger and Mary Jane Bauer	Thelma Hartwick	Jane and Calvin McCaslin
Donna Beck	Howard Hickok	Drew & Ethel McClay
Cindy Besaw	Lawrence and Barbara Hier	Mary McLaren
Besser Foundation	Andrew and Audra Hier	Frank and Judy McCourt
Mary Bey	Christopher and Aimee Hier	Chris and Julie McCoy
Jim & Penny Boldrey	Geoffrey and Cynthia Hier	Robert and Mayford Meixell
Bob and Helen Bonczyk	John and Elizabeth Hilla	Kathy Momrik
Tom and Karen Brindley	Mr. & Mrs. John Himmelspach	Kris Munroe
Lee and Harriett Britton	Avis Hinks	Charles and Cheryl Neumann
Ted and Ann Burton	Gloria M. Holm	Northeast MI Human Resources Assoc
Tony & Margaret Byers	Kathryn Hoppe	Gayle Nowak
Ted and Jennie Cavin	Anne Ilsley	Alan and Cherie Nutter
Century 21 Crow Realty	InsuranCenter of Alpena	James Oates
Carl and Barb Chrzan	Dr. & Mrs. Walter Jacquemin	Helen Olson
Larry & Jodene Compton	Dr. Olin Joynton	Elaine and Michael Orr
Bruce and Margaret Connon	Karen Jonker	Panel Processing, Inc.
Jon & Jacqueline Cook	Connie Kaczowski	Joe and Mary Ann Pernie
Susan Cook	Jack and Janice Kauffman	Till Peters
Cordes Excavating, Inc.	Beth Keller	Dr. Jack Petoskey
Dr. Eric Cornish	Philip J. & Lisa A. Kendziorski	Mr. & Mrs. Lucas Pfeiffenberger
Cracker Barrel Party & Deli	Robert & Rosemary Kenyon	Robert and Christine Piper
Crittenden Family	Keystone Automotive Industries	Loren & Donna Powell
Maude Daniels	Carol Kindt	Ewart and Sharon Powers
Caroline Davies	Mark and Nancy Kinney	Michael Prokopowicz
Gary and Judith Dawley	Dr. Kent Kirkland & Patricia Dorsey	Randy & Kay Repke
DeVere Construction Company	Kiwanis Club of Rogers City	Dr. Gregg Resnick
John Briggs and Esther Donald-Briggs	Mike Kollien	Julie Rouleau
John Donovan	Lyn Kowalewski	Michael and Helen Roznowski
Douville Johnston Corps. et.al.	Alex & Denise Krajniak	Ann Schultz
David Dreps	Vicky Kropp	Geraldine Shea
Lori Dziesinski	Dennis and Debra Kruttlin	Dr. Gerald Skiba
Andrew and Linda Eggan	Robert & Joann Kuchnicki	Pete and Lynne Skiba
Robert and Sue Eller	Michael and Annette LaMarre	Kathy Skuse
Florence Eller	Owen and Marion Lamb	Eric and Debra Smith
	Bernard and Nancy Lamp	Gordon Snow

Jane Speer
Darrel and Elizabeth Spragg
Kenneth Stafford
Mary Steinke
Dr. Ted Stiger
Dr. Herbert Stoutenburg
Philip and Janet Straley
John and Cynthia Taylor
Charles and Karen Tetzlaff
Terry and Barbara Thomas
Elaine Thompson
Larry and Mary Jane Thomson
Marty and Cathy Thomson
Sonya Titus
Elizabeth Truman
Bonnie and Loren Urlaub

David and Julie Usher
Marlene Vanderwyst
Reed & Renae Vaughn
Merlyn & Mabel Voller
Stephen Voss
Laurie Wade
George and Nancy Wainwright
Denis and Jennifer Walterreit
Suzanne Weathers
D. Kaye Weiland
Mr. & Mrs. Walter Weinkauf Jr.
Mr. & Mrs. Walter Weinkauf Sr.
Harry and Sandra Werth
Lois Werth Family
M. Frances and Alan
Westerholm

Carol Whitehead
Harry and Betty Whiteley
Dr. & Mrs. Richard Willis
Sue Willyard
Peter and Lynn Wilson
Steven Wilson
George W. Wilson
Thomas Winter
Debra Winter
Phillip and Suzanne Wisner
Eulalia Woloszyk
Joyce Worniak
Linda L. Wright
Young Appliance Company
Jane & Clemens Zielaskowski

Total Donors: 195

Total Gifts & Pledges \$324,044.12

3.352 Preliminary Spring Semester Enrollment Report

Registration for Spring Semester 2007 will conclude January 18, and appropriate College staff will be present to report official final enrollment figures.

3.353 **Annual Report**

Each year an Annual Report is prepared that addresses the major highlights of the prior year. This report covers all aspects of the College and the College Foundation and will be available at the meeting.

The President and members of the staff will discuss the major accomplishments of the past year and new initiatives for the coming year.

NEW BUSINESS

2.347 Besser Museum Parking Improvements

When Alpena Community College conveyed property to the Besser Museum for Northeast Michigan in 1992, one of the terms and conditions of the grant was that “the Museum will submit to the College for its prior written approval, all plans for new construction or relocation of existing structures.” The terms and conditions go on to require that “the College will not unreasonably withhold its approval so long as the changes are consistent with the operation of the premises as a museum and planetarium, and aesthetically and functionally in keeping with the existing use of the facility.”

Besser Museum Executive Director Janet Smoak approached ACC President Olin Joynton on January 9, 2007, with a sketch and written summary of plans for the construction of two parking lots to the west and to the south of the main museum building. The new lot to the west will provide better access to the building for persons with disabilities and will be connected to the front entrance wheelchair ramp by means of a sidewalk. The new lot to the south will be situated in front of the building to allow more convenient parking than does the current lot off to the side. Some patrons use the current loop in front of the building or the nearby grass as a parking lot, which makes it difficult for others to drive through the loop and which also damages the grass. The new parking lot in the front will solve these problems and also raise the profile of the Museum as a valued resource that community members use, learn from, and enjoy.

The proposals for improved parking were reviewed and recommended for ACC Board approval by the ACC Property Subcommittee at its meeting on January 10, 2007. Information on the proposal shown on the two attached pages was shared with the remaining ACC Board members at a retreat on January 17, 2007, with general support and no dissension noted. Therefore,

The following resolution is proposed:

That the Alpena Community College Board of Trustees approves the parking improvements described and commends the Museum Trustees and staff for effecting these changes to better serve its patrons and visitors.

