

FIRE SAFETY REPORT ALPENA COMMUNITY COLLEGE SEPTEMBER 22, 2010

The following information pertains to our on-campus housing facility, College Park Apartments, 675 Johnson Street, Alpena, Michigan 49707. College Park Apartments are owned and operated by Werth Development LLC, 442 West Baldwin Street, Alpena, Michigan 49707. Any questions concerning information contained in this report should be directed to Nancy Repke, Property Director, for Werth Development LLC or Nancy Seguin, Associate Vice President of Academics and Student Affairs, Alpena Community College.

Required elements of the report follows: (All data from calendar year 2010)

1. The number of fires and the cause of each fire.

Answer: None

2. A description of each housing facility fire safety system, including the fire sprinkler system.

Answer: Each of the 16 units is equipped with smoke detectors. There is no sprinkler system.

3. The number of fire drills held during the previous calendar year.

Answer: None

4. Policies or rules on portable electrical appliances, smoking, and open flames.

Answer: Grills are not allowed; smoking is allowed in designated units. All other restrictions are covered under the terms of the College Park Apartments Lease Agreement.

5. Procedures for evacuation

Answer: If evacuation is dictated by either law enforcement agencies or college officials in carrying out their official duties, all residents of College Park Apartments will meet at First Congregational Church, 201 South Second Avenue, Alpena, Michigan 49707.

Representatives of Alpena Community College and Werth Development LLC will also be present in the event of this occurrence.

6. Policies regarding fire safety education and training programs provided to students and employees, including the procedures students and employees should follow in case of a fire.

Answer: Evacuation plan (each college building) posted in classrooms. In-service programs in planning stages for both college staff and students.

7. For the purposes of including a fire in the statistics, the titles of each person or organization to which students and employees should report that a fire occurred.

Answer: a. Site Manager – College Park Apartments

b. Property Director – Werth Development LLC

c. Director of Facilities Management – Alpena Community College Fire Safety Coordinator

8. Plans for future improvements in fire safety as determined necessary by the institution.

Answer: Multiple fire drills will be executed during the next calendar year. Residents will be individually contacted and made aware of evacuation procedures which will also be posted at College Park Apartments.