



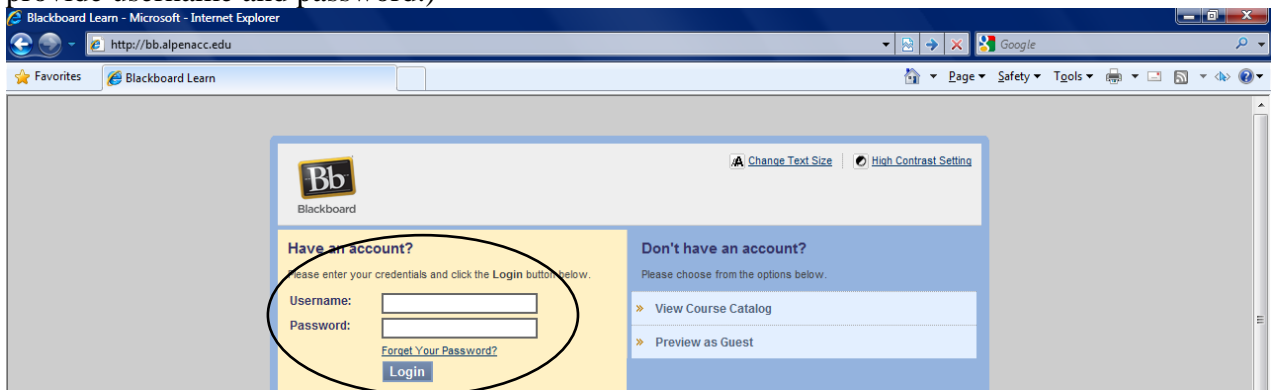
Alpena Community College Accessing Blackboard – Student Access

Course Name(s): _____
Instructor(s): _____
Username: _____ Password: _____

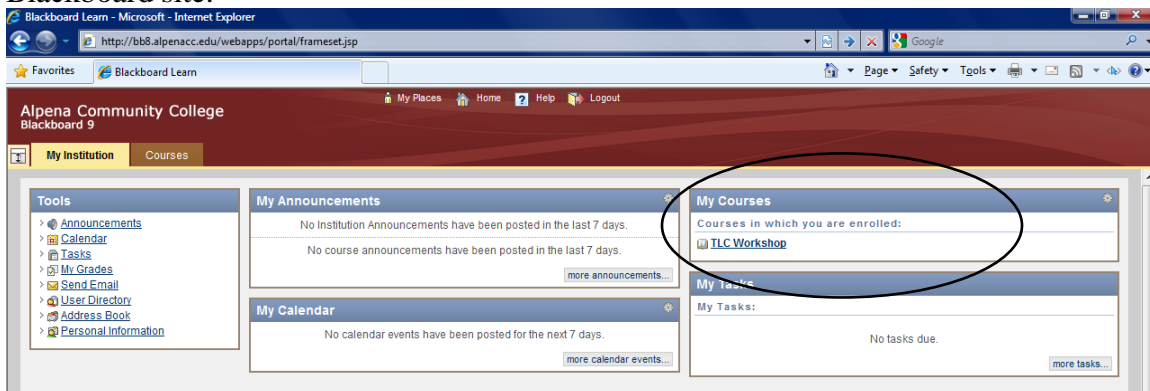
STEP 1 – Use an Internet Browser such as Microsoft Internet Explorer and go to ACC’s Blackboard web site.

bb.alpenacc.edu

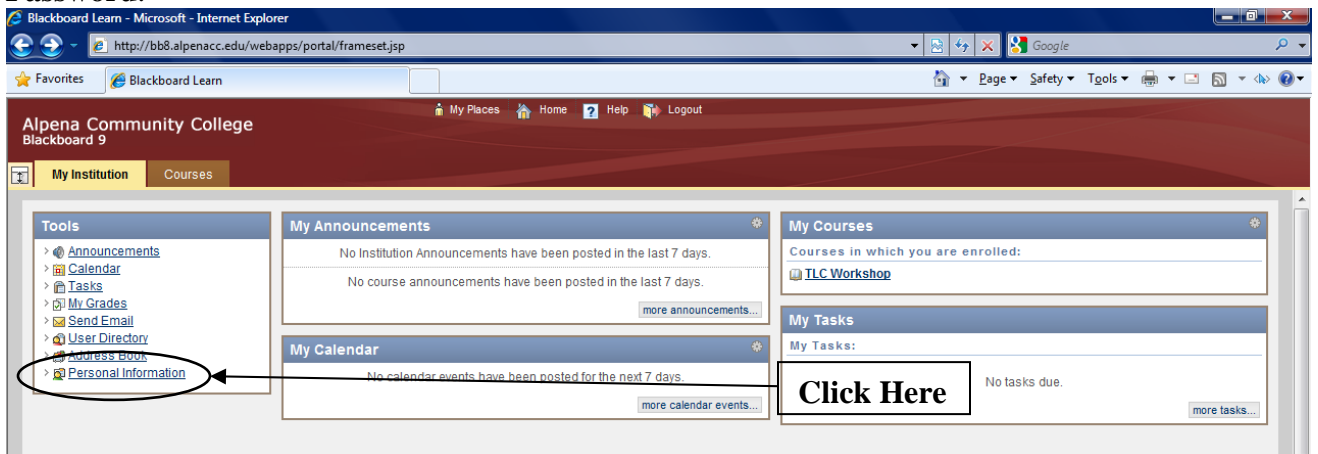
STEP 2 – Type in your Username and Password and select Login. (Instructor will provide username and password.)



STEP 3 – Click on the Course Name listed under **My Courses** to enter your course Blackboard site.

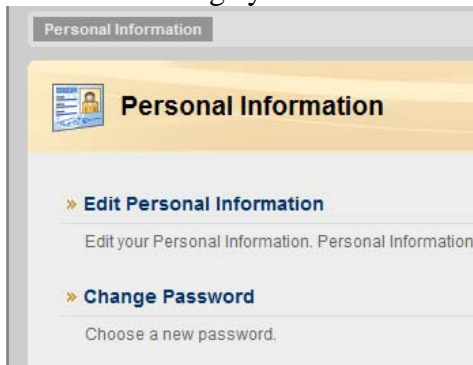


STEP 4 – Change your Password by selecting **Personal Information** then **Change Password**.



The screenshot shows the Blackboard Learn interface for Alpena Community College. The browser address bar displays the URL <http://bb8.alpenacc.edu/webapps/portal/frameset.jsp>. The page header includes navigation links for My Places, Home, Help, and Logout. The main content area is divided into several sections: Tools, My Announcements, My Calendar, My Courses, and My Tasks. The 'Tools' section on the left contains a list of links: Announcements, Calendar, Tasks, My Grades, Send Email, User Directory, Address Book, and Personal Information. The 'Personal Information' link is circled in red, and a black arrow points from it to a box labeled 'Click Here' in the 'My Tasks' section. The 'My Announcements' section shows no announcements in the last 7 days. The 'My Calendar' section shows no events for the next 7 days. The 'My Courses' section lists 'TLC Workshop' as an enrolled course. The 'My Tasks' section shows no tasks due.

STEP 5 – Change your Password or Edit your Personal Information.



The screenshot shows the 'Personal Information' page. The page title is 'Personal Information'. Below the title, there are two main options: 'Edit Personal Information' and 'Change Password'. The 'Edit Personal Information' option includes the text 'Edit your Personal Information. Personal Information'. The 'Change Password' option includes the text 'Choose a new password.'